

PROCESSING STRAWBERRY ADVISORY BOARD OF CALIFORNIA

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Under the Authority of the Secretary of Food & Agriculture, State of California

PROCESSING STRAWBERRY ADVISORY BOARD MEETING

HOLIDAY INN, SAN JOSE

February 4, 2010

12:15 P.M.

1740 NORTH FIRST STREET

SAN JOSE, CALIFORNIA

(408) 993-1234

A G E N D A

1. Approve Minutes of Board meeting held November 4, 2009.
2. Election of Board Officers - Chairman, Vice Chairman, Secretary.
The current Chairman Bob Barnhouse, and Vice Chairman P.J. Mecozzi, have served one year. The Secretary is generally the Board Manager. The position of Public Member has never been filled since the last person expired.
3. Review the Boards final Financial Statements for the past year. The Manager will briefly cover the highlights and answer questions. No Board action is required since the expenditures were less than the budget.
4. Review, discuss and recommend budget for 2010 Season. Board action will be required to:
 - a.) Set the Assessment Rate
 - b.) Set the Hourly Inspection Rate
 - c.) Set the Mandatory Inspection date for grade No. 1 and juice berries
 - d.) Approve final 2010 budget
5. Closed session pursuant to California Government Code Section 11126(a) and 11126(e) regarding the appointment, employment, evaluation of performance, or dismissal of an employee and/or to discuss legal matters.
6. Recommend authorization for the following items:
 - a.) For the Manager to make inter item transfers within the budget
 - b.) For the Board to administer the raw product Inspection Program for the 2010 Marketing Season
 - c.) For the Board to make direct payment for the purchase of flowers, plaques, memorials, and other memento items up to \$250.
 - d.) For the Chairman to appoint committees

7. Recommend appointment of Producer Members and Alternates to the Committee on Grade Standards for the 2010 Marketing Season.
8. Discuss updating USDA Grade Standards.
9. Review status of Price Posting and Filing Report to Legislature.
10. Review future meeting dates.
11. Update on CDFA Fiscal and Compliance Audit.
12. Discuss requirements for Form 700, "Statement of Economic Interest and Ethics training verification."
13. Other Business:
 - a.) Previously tabled or discussed items
 - b.) Items to be discussed at future Board meeting
14. Adjourn

All agenda items include discussion and possible action.

<http://www.cdfa.ca.gov/mktmeetings.html>

PROCESSING STRAWBERRY ADVISORY BOARD SUMMARY DEFINITION OF CONFLICT OF INTEREST

A Board member or employee has a conflict of interest in a decision of the Board if it is reasonably foreseeable that the decision will have a material financial effect on the member or employee or a member of his or her immediate family that is distinguishable from its effect on all persons subject to the Board's jurisdiction.

No Board member or employee shall make, or participate in making, any decision in which he or she knows or should know he or she has a conflict of interest.

No Board member or employee shall, in any way, use his or her position to influence any decision in which he or she knows or should know he or she has a conflict of interest.